

## **Ace Dance Academy**

### **Protocol for a Positive COVID-19 Test**

#### **Requirements for the Individual Who Tests Positive**

***For any members of our Ace community who test positive for COVID, Ace requires:***

- To be notified via email as soon as possible
- The person to quarantine at home right away
- The individual and family to cooperate with health officials accordingly

***To return to classes, Ace requires:***

- The person to quarantine for 14 days and be symptom-free for 3 or more days
- If the person is a minor, Ace requires a written email notice from the parent/guardian stating they have quarantined for 14 days and been symptom-free for 3 or more days
- If the person is 18+, they must provide a written email notice stating they have quarantined for 14 days and been symptom-free for 3 or more days

Once the individual has quarantined for 14 days, been symptom-free for 3 or more days, and the parent/guardian or 18+ individual has verified this with written email notification, the person may resume classes at Ace Dance Academy.

#### **When a Member of our Ace Community Tests Positive**

- Ace will clean and disinfect the entire facility using CDC-approved cleaning supplies.
- Ace will assess the situation accordingly and act quickly with email communications to faculty and clientele.
- Ace will complete the Contact Tracing Protocol below.
- If the spread of COVID at our facility is deemed plausible, Ace will move in-person classes to Zoom.
- If the spread of COVID at our facility is deemed not plausible, classes will continue.
- Ace will contact local health officials of the positive COVID test and cooperate accordingly.

#### **Contact Tracing Protocol**

- Ace will keep the name of the person who tested positive confidential.
- Ace will follow guidelines for COVID Contact Tracing to do our part to help stop the spread of COVID.
- If an instructor tests positive, Ace will notify the class(es) they teach.
- If a student tests positive, Ace will notify the class(es) in which they are enrolled.
- When possible, Ace will inform families of the last day and time the person was in our building.